



Academic and Financial Aid Suspension Appeal Instructions

To appeal your academic and/or financial aid suspension, you must complete the following steps:

1. Complete the [Academic & Financial Aid Suspension Appeal Form](#), explaining your reasons (extenuating circumstances) for falling below the academic progress standard and your plan to achieve academic success. Note that extenuating circumstances are circumstances beyond your control such as student injury/illness, family or court emergency, call to active duty, death in the family etc.
2. Complete the entire appeal. Incomplete appeals cannot be submitted.
3. Attach supporting documentation of extenuating circumstances such as a statement from the doctor (if applicable).
4. Submit the appeal. Once successfully submitted, you will get confirmation at the top of the webpage.
5. More information about North Hennepin's Satisfactory Academic Progress Policy can be found at <http://www.nhcc.edu/about-nhcc/policies-procedures-disclosures/current-policies-procedures>.

*****Check our NHCC Calendar for dates and deadlines (www.nhcc.edu/calendar) –Look for *Academic/Financial Aid Suspension Appeal Deadline***

~Appeals will not be considered after the deadline.

Notification of Results of your Appeal:

- Please allow 7-10 business days to process your appeal. **Notification of a decision will be sent to the email address you entered on the form** (it automatically populates to your NHCC email but if you'd like to enter your personal email you can). Please ensure that the email address is up-to-date and check it regularly for updates.
- If your appeal is approved, you are required to meet with an advisor to review the conditions of your approval before registration. Once you have received the email with the decision, you can call 763-424-0703 to schedule an appointment.
- If your Academic Suspension Appeal is approved and your Financial Aid Appeal is denied, you are responsible for full payment of tuition and fees. In addition, you are financially responsible for any course that is not dropped, even if you have not attended the course.